

# How to Shortcut in MuseScore

**For PC users press CTRL**

**For MAC users press Cmd**

## INPUT NOTES



- Click the note input sign **N** or the letter **N**, and select rhythm
- Input using Mouse
- Input using QWERTY keyboard by typing note names
- Input using both Mouse and QWERTY
- Input using MIDI keyboard

## SELECT NOTES



- One note: click on note
- Full piece: **Ctrl / Cmd + A**
- One bar: click on stave
- Smaller groups of notes: click on first note, then **Shift + →**

## EDIT



- **CUT** **Ctrl / Cmd + X**
- **COPY** **Ctrl / Cmd + C**
- **PASTE** **Ctrl / Cmd + V**

## CHANGE PITCH



- A semitone: press the **↑** or **↓** arrow
- Diatonically: press **Alt + Shift + ↑** or **Alt + Shift + ↓**
- One octave: press **Ctrl/Cmd + ↑** or **Ctrl/Cmd + ↓**

## BUILD THE SCORE



- **INSTRUMENT** Press **I**
- **TRIPLET** Select rhythm < **Ctrl / Cmd + 3**
- **SLUR** Click **S**. Extend Slur: **→** or **click & drag**
- **LYRICS** Select note < **Ctrl / Cmd + L**
- **CHORDS** Select note < **Ctrl / Cmd + K**
- **STACCATO** Select note < **Shift + S**

## MAKE NOTES INVISIBLE



- **View** < turn off **show invisible**
- Select notes
- Press **V**

